



DEMOCRACY PREP

AT THE STEWART CAMPUS

Work Hard. Go to College. Change the World!

Democracy Prep Texas Board of Trustees Meeting

Wednesday, November 20th, 2019
1950 Rigsby Ave, San Antonio, TX 78210

Meeting Minutes

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	GUESTS
Ben Peavy	Denise Ojeda	Virginia Silva (DPSC)
Dan Menelly		Jackie White (DPPS)
Kent Anker		Anita Ntem (DPPS) (by phone)
Jonathan Howard (by video)		Collin Raymond (CSBM)
		Phil Vaughan (CPA)

Jonathan Howard, Board Chairperson for Democracy Prep Texas (DPT), called the meeting to order at 6:02 p.m CST.

Public Comments

Kent Anker, Board Secretary and Executive Vice President for DPPS, asked if there were any public comments. There were none.

Mr. Anker motioned to approve the Board minutes from October 22, 2019.

MOTION: Motion to approve Board meeting minutes from October 22, 2019.

Motion passed unanimously.

Network Update

Mr. Anker highlighted the network's civics program as a pillar upholding Democracy Prep's motto through various projects and initiatives. Some of the initiatives Mr. Anker noted, were the Change the World project, Senior Seminars, and the Day of Community Service. He highlighted that these initiatives were a few of many programs that continue to expand and grow at the network.

Legal Update

Mr. Anker addressed some of the structural inquiries that some of the board members raised as well as discussed the role of the DPT board and the relationship between Democracy Prep Stewart Campus and San Antonio Independent School District (SAISD).

Mr. Anker confirmed that DPT has D&O insurance. Mr. Anker explained the management agreement and the structure of DPPS in Texas, DPT, and DPSC. The Board requested more detail and Mr. Anker agreed to provide more information at the next meeting.

Finance Update

Phil Vaughan, Certified Public Accountant for Armstrong, Vaughan & Associates, P.C., discussed the DPT financial reports and the recently concluded audit. He explained the intricacies of the Stewart campus being a charter and an entity partnered with SAISD, and he noted that the Texas Education Agency (TEA) held that it was SAISD's responsibility to ensure rules and regulations are met. Mr. Vaughan explained that building operations, i.e. transportation amount is paid by SAISD and passes through DPT as a deduction on the revenue. Collin Raymond, Senior Financial Manager of the Charter School Business Management, emphasized the importance of the audit in ensuring clarity and alignment between both entities. Mr. Anker and Virginia Silva, School Leader at DPSC, concluded noting that there is an ongoing conversation with SAISD in regards to optimizing related services.

Lastly, Mr. Howard emphasized the importance of Democracy Prep's management agreement in shaping the processes and efficiencies of Stewart Campus while progressing into the following school year. Mr. Anker agreed to sign off on the DPT audited financials as the Board Secretary.

MOTION: Mr. Peavy moved to approve the FY19 audit and Mr. Anker as the designated representative to sign off on the associated documents.

Motion passed unanimously.

Mr. Anker also stated that there needs to be an approval for the Management Representation Letter.

MOTION: Mr. Howard motioned to approve the Management Representation Letter. Mr. Anker seconded the motion.

Motion passed unanimously.

Leadership Updates

Ms. Silva shared updates regarding the participation and growth of DPSC's school-wide events. She noted that there were over 300 attendees who participated in the Thanksgiving potluck and that this is the first year that DPSC's soccer team made it to the playoffs. She added that the junior team won first place and that the senior team was runner up. Additionally, Ms. Silva shared that their scrabble club and basketball club are the newest additions to their extracurricular activities and that the first musical of the year will happen this upcoming December. The board shared their excitement for the activities happening on

campus and Ms. Silva said that she would let the Board know of upcoming events. Ms. Silva also discussed the academic standing at DPSC.

Mr. Howard moved to adjourn the meeting.

MOTION: Motion to adjourn the meeting.

Motion approved unanimously at 7:15pm CST